

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

10 AUGUST 2016 - 31 DECEMBER 2016

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

# INDEX

ITEM	PAGE NO
NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS.....	2
COMMUNITY COHESION AND SCHOOLS.....	5
ECONOMY, SKILLS, TRANSPORTATION AND PLANNING.....	6
HOUSING AND ENFORCEMENT MANAGEMENT .....	9
OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS .....	9
FAMILY SUPPORT & CHILD PROTECTION.....	10
ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEATLH.....	10
STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES.....	11
ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS).....	12

**Cabinet Comprises:**

Leader of the Council – Cllr David Sheard  
Deputy Leader of the Council – Cllr Shabir Pandor  
Economy, Skills, Transportation and Planning – Cllr Peter McBride  
Housing and Enforcement Management – Cllr Naheed Mather  
Other Place: Highways and Neighbourhoods – Cllr Musarrat Khan  
Family Support and Child Protection – Cllr Erin Hill  
Adults, Health and Activity to Improve Health – Cllr Viv Kendrick  
Community Cohesion and Schools – Cllr Masood Ahmed  
Asset Strategy, Resources and Creative Kirklees (Arts) – Cllr Graham Turner

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>COMMUNITY COHESION AND SCHOOLS</b>			
<p><b>Continuing the strategic and collaborative approach between Kirklees Council and our schools, settings and partners</b></p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	Cabinet 20 September 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk	July 2016
<p><b>Overview of progress made in relation to changes to specialist provision for children with special educational needs across Kirklees.</b></p> <p>The report sets out the outcomes from the non-statutory consultation for Members' consideration on proposals for adjustments to some existing specialist provisions.</p>	Cabinet 18 October 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk, Mandy Cameron, Deputy Assistant Director - Learning and Skills mandy.cameron@kirklees.gov.uk	July 2016
<b>Primary Pupil Places in the Huddersfield North Area</b>	Cabinet 15 November 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk	April 2015

<p>This report will provide information in relation to the Council's duty to provide sufficient primary school places to meet basic need and outline proposals for the Huddersfield North area.</p>			
<b>ECONOMY, SKILLS, TRANSPORTATION AND PLANNING</b>			
<p><b>Local Development Scheme</b></p> <p>A Local Development Scheme (LDS) is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011). The LDS is the timetable for producing the planning documents that will make up the Local Plan. It provides details of what documents will be produced and when the public can expect to get involved.</p> <p>The council has a LDS which covers the period 2014-2017. The purpose of the item is to update the current LDS to cover the period 2016 – 2019. It is intended that the updated LDS will be published on the council's website.</p>	<p>Cabinet 23 August 2016</p>	<p>Richard Hollinson richard.hollinson@kirklees.gov.uk, Johanna Scrutton johanna.scrutton@kirklees.gov.uk</p>	<p>July 2016</p>
<p><b>Initial Strategic Masterplan - Bradley Park</b></p> <p>The report will provide an update on the strategic planning work for the potential development site at Bradley Park.</p>	<p>Cabinet 16 September 2016</p>	<p>Liz Jefferson liz.jefferson@kirklees.gov.uk</p>	<p>August 2016</p>

<p><b>Community Infrastructure Levy – Draft Charging Schedule</b></p> <p>Cabinet will be asked to consider a Draft Charging Schedule for The Community Infrastructure Levy (CIL) which complements the draft Local Plan proposals...</p> <p>The Draft Charging Schedule has been prepared following consultation on the Preliminary Draft Charging Schedule in late 2015 early 2016</p>	<p>Cabinet 12 October 2016</p>	<p>Richard Hollinson richard.hollinson@kirklees.gov.uk</p>	<p>August 2016</p>
<p><b>Economic Resilience – a new council operating model to deliver the objectives and outcomes set out in the Economic Strategy.</b></p> <p>This report will set out proposals and recommendations regarding the future role the council will play, alongside partners in the delivery of the Economic Strategy. This will include the focus, approach and resources needed to achieve the objectives and outcomes set out. This is specifically in relation to business growth; education, skills and employment and Kirklees as a high quality place which provides the right infrastructure to enable success and a great quality of life.</p>	<p>Cabinet 03 October 2016</p>	<p>Kim Brear kim.brear@kirklees.gov.uk</p>	<p>August 2016</p>

<p><b>Events in Town Centres in 2016</b></p> <p>The report will update Cabinet on the delivery of events in town centres.</p>	<p>Cabinet 18 October 2016</p>	<p>Andrew Jackson, Principal Project Manager</p>	<p>April 2016</p>
<p><b>Planning Pre-application Service and Ward Member Communication Protocol</b></p> <p>To request Cabinet approval of changes to the process by which formal pre-application advice is offered to applicants with a view to improving the quality of developments, giving applicants confidence and speeding up decision making on planning applications.</p> <p>Cabinet will also be asked to consider amendments to the arrangements for consulting Ward-Members on planning applications.</p>	<p>Cabinet 20 September 2016</p>	<p>Mathias Franklin mathias.franklin@kirklees.gov.uk</p>	<p>August 2016</p>
<p><b>Publication Draft Local Plan</b></p> <p>For Cabinet to consider the Publication Draft of the Local Plan which will set out a spatial planning strategy for Kirklees for the period 2013 – 2031. The Publication Draft Local Plan has been prepared following consultation on the draft Local Plan proposals in late 2015 and early 2016.</p>	<p>Cabinet 12 October 2016</p>	<p>Richard Hollinson richard.hollinson@kirklees.gov.uk</p>	<p>August 2016</p>



<b>HOUSING AND ENFORCEMENT MANAGEMENT</b>			
<p><b>Proposed changes to the current payment period for Kirklees Council housing tenancies.</b></p> <p>Cabinet will be asked to consider replacing the current weekly debit period with a monthly one for Kirklees Council housing tenancies.</p>	Cabinet 23 August 2016	Kim Brear kim.brear@kirklees.gov.uk	July 2016
<p><b>Leeds City Region Support for Strategic Housing Sites, Jobs and Skills Growth</b></p> <p>A report outlining support of Leeds City Region Local Growth Fund for housing development, jobs and skills growth</p>	Cabinet 20 September 2016	James Hinchliffe james.hinchliffe@kirklees.gov.uk	August 2016
<b>OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS</b>			
<p><b>Highways Capital Plan 2016/17</b></p> <p>Cabinet will be asked to consider a detailed programme of works forming the Highways Capital Plan for 2016/17.</p>	Cabinet 23 August 2016	Graham Mallory graham.mallory@kirklees.gov.uk	February 2016
<p><b>Highways Unclassified Road Surfacing Programme 2015/16/17</b></p>	Cabinet 18 October 2016	Graham Mallory graham.mallory@kirklees.gov.uk	June 2015

Cabinet will be asked to consider a detailed programme of works forming the unclassified road surfacing programme 2015/16 and 2016/17			
<b>FAMILY SUPPORT &amp; CHILD PROTECTION</b>			
<p><b>Request for approval to engage and consult on the proposals for the future service offer for the Young People's Activity Team (YPAT) in Kirklees.</b></p> <p>Approval is sought to commence a comprehensive formal consultation and engagement exercise with current users of YPAT, along with parents and carers, affected staff and key stakeholders.</p>	Cabinet 23 August 2016	Michelle Cross michelle.cross@kirklees.gov.uk	July 2016
<p><b>A better service for children &amp; young people – proposals for consultation</b></p> <p>The report seeks approval to commence consultation on the rationale, vision and principles of an Early Help offer relating to the provision of services to children, young people and families in Kirklees.</p>	Cabinet 20 September 2016	Kathryn Loftus kathryn.loftus@kirklees.gov.uk	July 2016
<b>ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEALTH</b>			
<p><b>Approval to incur capital expenditure on essential developments in adult social care and commissioning.</b></p>	Cabinet 20 September 2016	Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk	August 2016

<p>This report seeks Member approval for capital expenditure to fund essential developments in IT systems in adult social care and commissioning to maintain and develop the effectiveness and continuity of services.</p>			
<p><b>Implementing the Kirklees Joint Strategy for Older People's Care Homes</b></p> <p>For Cabinet to consider proposals to implement actions within the Kirklees Joint Strategy for Older People's Care Homes regarding the provision of dementia beds, in particular dementia home beds</p>	<p>Cabinet 15 November 2016</p>	<p>Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk</p>	<p>August 2016</p>
<p><b>Request for approval to consult on the implementation of a revised Adult Social Care Charging Policy.</b></p> <p>This report seeks Member approval to commence a consultation exercise on the charging of social care services for adults within Kirklees.</p>	<p>Cabinet 20 September 2016</p>	<p>Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk, Damian Crowther damian.crowther@kirklees.gov.uk</p>	<p>August 2016</p>
<p><b>STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES</b></p>			
<p><b>To consider a request for a commercial loan to support an investment proposal from Kirklees</b></p>	<p>Cabinet 20 September 2016</p>	<p>Paul Kemp paul.kemp@kirklees.gov.uk</p>	<p>August 2016</p>

<p><b>Stadium Development Ltd(KSDL)</b></p> <p>As above</p>			
<b>ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS)</b>			
<p><b>Corporate Revenue and Capital Financial Monitoring Report – Quarter 1 for 2016/17</b></p> <p>To consider the first quarter Revenue &amp; Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	<p>Cabinet 23 August 2016</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p><b>Future Direction of Looking local</b></p> <p>To seek permission to enter formal discussions and delegated authority to enter in to legal agreements about the future of Looking Local</p>	<p>Cabinet 16 September 2016</p>	<p>Jane Brady jane.brady@kirklees.gov.uk</p>	<p>July 2016</p>
<p><b>Review of Kirklees College Short Term Loan Facility</b></p> <p>To review the terms of the short term loan facility to Kirklees College</p>	<p>Cabinet 23 August 2016</p>	<p>Paul Kemp paul.kemp@kirklees.gov.uk</p>	<p>July 2016</p>

<p><b>2014/15 to 2018/19 Strategic Investment Plan: Proposals to Allocate Funding from the Strategic Priorities Section of the Capital Plan for New Pupil Places in Huddersfield South West Area</b></p> <p>To seek a Cabinet decision on proposals to address basic need provision of new pupil places in Primary Schools in the Huddersfield South West Area</p>	<p>Cabinet 18 October 2016</p>	<p>David Martin david.martin@kirklees.gov.uk</p>	<p>April 2015</p>
<p><b>Financial Outturn Report for 2015-16; to include the Revenue, Capital &amp; Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider &amp; note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position.</p>	<p>Cabinet 18 October 2016</p>	<p>Valentina Abe councillor.support@kirklees.gov.uk</p>	<p>April 2016</p>
<p><b>Future of Museums and Galleries – Vision and Buildings</b></p> <p>The report will request that Cabinet approves the future vision for Museums and Galleries which includes the reduction of sites from 6 to 3. It requests permission to seek expressions of interest in the sites from which the Museums and</p>	<p>Cabinet 20 September 2016</p>	<p>Adele Poppleton adele.poppleton@kirklees.gov.uk</p>	<p>August 2016</p>

Galleries service will withdraw.			
<p><b>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smith Stadium site Huddersfield.</b></p> <p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smiths's Stadium site Huddersfield.</p>	Cabinet 18 October 2016	Paul Kemp paul.kemp@kirklees.gov.uk	November 2015
<p><b>Update of the Medium Term Financial Plan 2017-21 &amp; Efficiency Statement</b></p> <p>To consider the updated Medium Term Financial Plan and approval of the 4 year Efficiency Statement to be submitted to DCLG by 14 October 2016</p>	Cabinet 03 October 2016	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p><b>Delegation of Authority for Disposal of Surplus Land and Property</b></p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	Assistant Director, Physical Resources and Procurement 18 October 2016		April 2015
<b>Disposal of Land at Kilner Bank</b>	Assistant Director,		April

<p>To consider disposal of Council land to facilitate development at the John Smith's Stadium</p>	<p>Physical Resources and Procurement 03 October 2016</p>		<p>2015</p>
<p><b>Dewsbury Education Village update</b></p> <p>The report will update Cabinet on the proposals for both Pioneer House and Council owned land at Bradford Road, Dewsbury in terms of funding and proposed contractual arrangements between the Council and Kirklees College to deliver the scheme</p>	<p>Cabinet 18 October 2016</p>	<p>Andrew Jackson, Principal Project Manager</p>	<p>August 2016</p>
<p><b>103 New Street, Huddersfield</b></p> <p>The report will consider and outline proposals for the future of 103 New Street, Huddersfield</p>	<p>Cabinet 15 November 2016</p>	<p>Paul Kemp paul.kemp@kirklees.gov.uk</p>	<p>April 2015</p>
<p><b>Corporate Financial Monitoring Report – Quarter 2 for 2016-17</b></p> <p>To consider the second quarter Revenue &amp; Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	<p>Cabinet 15 November 2016</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>

<p><b>The Asset Transfer of the Chestnut Centre, Deighton</b></p> <p>The Chestnut Centre (2005), is a Council owned resource centre, developed with a range of funding opportunities. The expectation, under the funding agreement, is that the ownership of the building will transfer to Fresh Horizon's within 10 years of completion i.e. by May 2015. The paper deals with the asset transfer with restrictions on use for the community only.</p>	<p>Cabinet 15 November 2016</p>	<p>Mark Gregory mark.gregory@kirklees.gov.uk</p>	<p>April 2015</p>
<p><b>Transfer of Land and Buildings to the Schools that are Part of the Spenborough Co-operative Trust</b></p> <p>This report will seek approval for the Council to transfer the land and buildings of Spen Valley Sports College, Cawley Lane Junior, Infant and Nursery School, Fairfield Special School, Leaside Community Primary School, and Littletown Junior, Infant and Nursery School to the Spenborough Co-operative Trust</p>	<p>Cabinet 15 November 2016</p>	<p>Mark Gregory mark.gregory@kirklees.gov.uk</p>	<p>April 2015</p>
<p><b>Charging and Financial Assessment Policy and Procedure</b></p> <p>Report as part of annual budget process, 2017/18, the new charging policy and procedures will cover all</p>	<p>Cabinet 13 December 2016</p>	<p>Steve Bird steve.bird@kirklees.gov.uk, Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj</p>	<p>July 2016</p>



aspects of the Care Act 2014 (as amended) case law, regulations and national guidelines, separate consultation is to be undertaken, on policy and charging framework.			
<p><b>Council Taxbase and CTR scheme</b></p> <p>Report as part of annual budget process, 2017/18, changes to take account of welfare reforms and universal credit changes and a separate consultation is to be undertaken for CTR.</p>	Cabinet 17 January 2017	Steve Bird steve.bird@kirklees.gov.uk	July 2016
<p><b>Financial Settlement 2017-18</b></p> <p>To update on the Financial settlement &amp; advise on the implications in relation to the Medium Term Financial Plan 2017-21 which feed into the Budget Report</p>	Cabinet 17 January 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p><b>Rent Setting for Housing Revenue Account properties for 2017-18</b></p> <p>To consider and approve the rent setting policy for 2017-18 in relation to Housing Revenue Account properties</p>	Cabinet 17 January 2017	David Baxter david.baxter@kirklees.gov.uk	April 2016

<p><b>Council Budget Report 2017-21 incorporating Capital, Treasury Management, General Fund Revenue &amp; Housing Revenue Account</b></p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	<p>Cabinet 31 January 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p><b>Corporate Financial Monitoring Report – Quarter 3 for 2016/17</b></p> <p>To consider the third quarter Revenue &amp; Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	<p>Cabinet 07 February 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>
<p><b>Financial Outturn Report for 2016-17; to include the Revenue, Capital &amp; Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider &amp; note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised</p>	<p>Cabinet 02 May 2017</p>	<p>Eamonn Croston eamonn.croston@kirklees.gov.uk</p>	<p>April 2016</p>

financial position			
--------------------	--	--	--